

Role Description

President-Elect

Position Summary:

The President-Elect will assist the Chapter President in overseeing all the activities of the chapter. In the absence of the President, perform all the presidential responsibilities. The President-Elect prepares for transition before beginning term as Chapter President.

Responsible To:

The members of the Chapter
The Chapter President

Requirements:

- Must be an active dual SHRM and WHRMA member in good standing for entire term of office.
- Attend all monthly WHRMA board meetings.

Responsibilities:

- Attend WHRMA membership meetings and other WHRMA educational and networking events.
- Participate in the development and implementation of short-term and long-term strategic planning for WHRMA.
- Represent WHRMA in the human resources community.
- Perform all special projects as assigned by the Chapter President.
- Upon request, assist all officers in performing their responsibilities.
- Attend (and preside over, if necessary) all monthly membership and board of directors meetings.
- Complete other assignments as requested by the Chapter President or the Board.